



Privacy policy

EU General Data Protection Regulation (2016/679)

17.6.2020/23.9.2020

City of Helsinki Trainings Management System

1. Controller

City Board. The controller duties have been delegated to the Human Resources Director (Helsinki City Board decision, 20 April 2020, § 247).

2. Person in charge of the register

Title

City Executive Office / Human Resources Director

3. Contact person for the register

Title

ICT trainings expert / City Executive office / Human Resources

Contact information

City of Helsinki, Registry, P.O.B. 10 (Pohjoisesplanadi 11–13), 00099 City of Helsinki

4. Purposes of the processing of personal data and the legal grounds for the processing

Purposes of the processing

Management of the data of people who have participated in courses and events arranged by the City's central administration, divisions and city companies.

Legal grounds for the processing

Article 6, paragraph 1 a of the EU General Data Protection Regulation: The data subject has given consent to the processing of his or her personal data for one or more specific purposes.

Article 6, paragraph 1 b of the EU General Data Protection Regulation: Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)
- Act on the Openness of Government Activities (621/1999)

5. Data content of the register

The data subject's identification information and contact information and, in case of wellness trainings, the personal identity code and occupational health nurse.

Additionally, some parts of evaluation and feedback data, answers to questionnaires and contact notes.

6. Regular disclosures of personal data

If the data subject has signed up, but does not show up for the event, this can be reported to the person's supervisor. The name, date of birth, home address and e-mail will be disclosed to the rehabilitation subject, and the name and the date of birth to the occupation health.

Data contained in the register is not transferred outside the EU or the EEA.

7. Data storage periods

Five years or until the end of the employment relationship (a later date).

8. Sources of personal data

The personal data is acquired from the City of Helsinki personnel administration's register